This policy concerns admission to and participation in the school, relating to the exclusion and suspension of students and admission to and participation by students with disabilities or who have other educational needs.

Enrolment is limited by school capacity and by the requirements of the school curriculum.

**In assessing applications for admission the school will take into account:**

1. The rights of children living within the local community
2. The rights of parents to enrol their children in the school of their choice
3. The capacity of the school to provide adequately for the education of all of its pupils

**The objectives of this policy statement are:**

1. To define the procedures to be followed by parents/guardians when applying for their child to go to school
2. To define what happens when the number of applications exceeds the number of available places.
3. To define appealing to the local school management and/or to the Department of Education and Science regarding the refusal of admission.
4. This policy statement provides for the admission of all eligible persons in the community regardless of religion, social class or educational need within the limits of available accommodation and facilities provided.

**The school provides;**

* A system of post-primary education open to all children of the community.
* Induction for incoming First Years.
* A wide range of extra-curricular activities.

**The school provides the curricular programmes :**

Junior Cycle, Junior Cerfticate,

Leaving Certificate, Leaving Certificate Vocational Programme, Leaving Certificate Applied,

 optional Transition Year - The Board of Management has the right to refuse entry to Transition Year.

All children above the minimum age are welcome to enrol in the School provided that there is available space, the maximum class size is not breached and the school has the resources to provide an appropriate education to every child in the school.

Secondary school students must be aged 12 on 1st January in the Calendar year following the applicant’s entry into 1st year.

Where the number of applications exceeds the number of places, the following will be applied

* Brothers and sisters of pupils in the school,brothers and sisters of past

pupils and children of members of staff.

* Applicants who livein the catchment area and who are “first in the family”
* All other applicants who live in the catchment area
* Applicants who attend a primary school in the catchment, but do not live there.
* Application forms will be handed out to pupils in the primary schools.
* Application forms also available at the Open Night
* At the Open Night uniform, health and school regulation forms will be available for parents.

An applicant who is refused enrolment has a right to appeal against the decision of the John the Baptist Community School to the Board of Management in the first instance. Such an appeal should be made within 14 days of the written notification of the refusal.