State Examinations 2025 - School Procedures

During the sitting of the state examinations in the school, all normal school rules apply. The following additional rules are in place to ensure students sit their exams in a safe and orderly environment in which they can achieve their full potential.

- **Students are advised to take care with activities outside of school prior to the exams to avoid injury or infection.**
- **All rules in relation to wearing the school uniform applies**. All students must wear the uniform as normal. This includes rules in relation to hairstyles, make up and jewellery.
- **All students must enter the school via the main door.** You will then be directed to go directly to your centre. Leaving Cert Centres will be between rm 11 and rm 17.
- **Students are advised to remain in their exam for its full duration**. The importance of this cannot be overstated to achieve maximum potential marks.
    - Any students who leave an exam early will be directed to a study centre and **will only be permitted to leave if signed out by a parent/ guardian.**
    - Students are advised to bring study material while waiting for collection. A supervised study area will be provided.
- **Students who wish to leave at the end of the first exam must be collected from the set down area**. You will not be allowed to walk up town for collection at any stage before the end of the last exam.
    - Students who live in the town must also provide a note if going home for lunch or otherwise.
- **Students driving a car must email Mr. Stack prior to the exams.** These students must also present a note if they wish to leave early. They cannot give other students a lift home. Car-pooling is not permitted without prior permission.
- **Under no circumstances will students be allowed down town at any time between or after exams**. All students should bring a packed lunch. Designated times for lunch will be given between exams and the canteen will be available.
- **Phones, smart watches, and other personal electronic devices must be placed in the box outside your exam centre prior to your exam.** Failure to do so may result in your exam being terminated by the exam superintendent.
- **There should be no request for toilet breaks during exams unless in exceptional circumstances as this causes excessive disruption to other students.** If drinking water during the exam we advise that you sip occasionally.
- **Any form of copying will render your exam completely invalid and may be the subject of an investigation.**

Sanctions:

Minor: Lunch time detention for the duration of the exams

Major/Recurring: Removal from exam centre. Students will be required to sit their exams in a different school.